

**National Examining Board (NEB) – CVMA
Appeal Form**

Name:

Date:

NEB ID#:

CPE section(s) being appealed:

CPE Site and Date (if applicable):

I. Grounds for Appeal - *Mark each of the following that form the grounds for the appeal (mark all that apply):*

☐ **The NEB failed to follow its stated procedures, which might include where a significant procedural irregularity occurred that may have materially affected the candidate's examination outcome.**

☐ **The NEB failed to consider relevant evidence and documentation properly submitted by the candidate.**

II. Statement of Grounds for Appeal - *This statement must include all grounds for appeal. This statement and all supporting evidence must relate to the facts and circumstances that existed at the time of the exam that is the subject of this appeal. Once the appeal is submitted, it will be considered complete and final. No further statements or evidence will be considered unless the NEB determines that such statements or evidence could not have been made or discovered with the exercise of reasonable diligence prior to submission of the appeal.*

Statement of the Grounds for Appeal (If additional space is needed, please attach additional pages and indicate by checking one or both boxes below the text boxes.):

Mark each of the following that apply:

- ☐ A separate statement of grounds for appeal is attached to this form
- ☐ Document(s) or other evidence in support of this appeal are attached to this form

I certify that the above is my entire appeal.

Signature:

Date:

Candidates may type name above as signature to submit electronically.